

## No Show/Late Cancellation Policy

Puyallup Surgical Consultants is responsible for providing timely care for many patients with serious and often urgent problems. Late cancellations and/or missed appointments adversely affect our ability to provide needed care for our patients.

**It is extremely important to keep your appointment and to be on time.**

Failure to call our office by 3pm the day prior to your scheduled appointment, Friday by 3pm for appointments scheduled on a Monday, could deny another patient an earlier appointment.

We understand that circumstances beyond your control may arise, causing you to miss your appointment. However, you should be aware of the following consequences for not showing/late cancellation of your appointment **without notifying us by 3pm the day prior to your appointment:**

- \* You will be charged a fee of **\$50.00**
- \* You will not be rescheduled until all fees have been paid in full

"CMS (Center for Medicare Services) has now clarified that they will allow physicians and other providers to charge Medicare beneficiaries for missing appointments, provided that they do not discriminate against Medicare patients and also charge non-Medicare patients for missed appointments"

Puyallup Surgical Consultants will make every effort to remind you of your appointment. Please update your home, work, and cellular telephone numbers, and your e-mail address each time you visit our office.

We do understand that there may be extenuating circumstances in which you are unable to give sufficient notice to cancel an appointment. Should you be charged a fee and feel that you should need special consideration you may ask to complete a Petition for "No-show fee reversal" form. This will be reviewed by the physician as to whether the fee will stand or be reversed.

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Patient/Guardian Name (Print)

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Patient/Guardian Signature

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Date